

QUEENSLAND OFF-THE-TRACK PROGRAM EVENT SPONSORSHIP AGREEMENT

DETAILS SCHEDULE 1

ITEM 1 SPONSOR	Racing Queensland Board (trading as Racing Queensland) ABN 80 730 390 733 The Queensland Off-The-Track Program (QOTT Program) is the Sponsor's official equine aftercare program. QOTT PROGRAM MANAGER: Name: Kim Duffy Email Address: offthetrack@racingqueensland.com.au Postal Address: PO Box 63, Sandgate, QLD 4017
ITEM 2 RECIPIENT	Recipient Name: <Insert> Email Address: <Insert> Contact Number: <Insert> Postal Address: <Insert> AUTHORISED REPRESENTATIVE: Name: <Insert> Position Title: <Insert> Email Address: <Insert> Contact Number: <Insert>
ITEM 3 EVENT	EVENT NAME: <Insert> START DATE: <Insert> END DATE: <Insert> EVENT SUMMARY: <Insert> EVENT LOCATION: <Insert> Collectively referred to as 'the Event'. Education workshops are an 'Event' for the purposes of this Agreement.
ITEM 4 SPONSOR CONTRIBUTION	The Event has been awarded the status of QOTT <INSERT> tier sponsorship. It is anticipated that a minimum of ten (10) owners and/or riders of OTT Horses will participate in the Event. SPONSORSHIP AMOUNT: <INSERT> (ex GST)

ITEM 5 SPONSOR BENEFITS	In consideration of the Sponsor making the Sponsor Contribution, the Recipient agrees to provide the Sponsor the following benefits: (a) The Event is named as sponsored by QOTT; (b) Where an official program is produced for the Event, the program includes a full-page advertisement for the QOTT Program (provided by QOTT); (c) Where PA announcements are made for the Event, QOTT is acknowledged as the sponsor; (d) The QOTT logo (provided by QOTT) and a link to the QOTT webpage are included on all media and marketing collateral for the Event; (e) QOTT is acknowledged as a sponsor of the Event in a minimum of two (2) dedicated Facebook posts; and (f) The 'QOTT Event Sponsorship - Post Event Report', including a minimum of five (5) high resolution photographs, is submitted to QOTT within five (5) business days following the Event.
ITEM 6 TRADEMARKS	QOTT Official Logo - To be used on White / Light Background  QOTT Official Logo - To be used on Black / Dark Background 

TERMS & CONDITIONS

1 TERM OF AGREEMENT

- 1.1 The term of the Agreement will commence when both parties sign the Agreement and will expire fourteen (14) Business Days after the End Date of the Event as listed in ITEM 3, unless terminated earlier in accordance with clause 12.

2 PERMITTED USES OF THE SPONSORSHIP CONTRIBUTION

- 2.1 The Sponsorship Amount awarded under Gold, Silver and Bronze tier sponsorship shall only be used by the Recipient in accordance with the following provisions:
- (a) a minimum of 80% of the Sponsorship Amount awarded under ITEM 4 and spent, must be used to fund the costs associated with awards and/or prizes for OTT Horses and their respective riders/handlers in the agreed classes described at ITEM 3 (e.g. prize money, rugs, ribbons, trophies, garlands, vouchers etc.); and
 - (b) a maximum of 20% of the Sponsorship Amount awarded under ITEM 4 and spent, may be used to fund costs associated with the Recipient's direct operational costs of running the Event as described at ITEM 3 (e.g. judges, equipment hires etc.).
 - (c) for the avoidance of doubt, where the entirety of the Sponsorship Amount awarded under ITEM 4 is not expended, the apportionment of expenditure stated in sub-paragraphs (a) and (b) applies to the actual amount expended.
- 2.2 The apportionment between awards/prizes and operational costs (as outlined in clause 2.1) does not apply to education workshop sponsorship.
- 2.3 All matters related to the procurement of and payment for awards, prizes and operational costs of the Event referred to in clause 2.1 (a) and (b) is the sole responsibility of the Recipient.
- 2.4 If, at the End Date or earlier termination of this Agreement, any Sponsorship Amount is unspent, the Sponsor may provide written notice to the Recipient to repay the unspent Sponsorship Amount as set out in the notice. The Recipient must repay to the Sponsor the amount set out in the notice within fourteen (14) Business Days of receipt of the repayment notice.
- 2.5 If, at any time throughout the term of the Agreement, the Sponsor forms the reasonable opinion or otherwise becomes aware that:
- (a) any part of the Sponsorship Amount has been used, spent or committed by the Recipient other than in accordance with this Agreement; or
 - (b) the Recipient has not provided the Sponsor with one or more of the Sponsor Benefits described at ITEM 5; or
 - (c) the Sponsor has made payments of the Sponsorship Amount, or otherwise, to which the Recipient is not entitled to (in whole or part); or
 - (d) the Recipient and/or the Event do not meet the eligibility requirements set out in clause 3,

the Sponsor may, by written notice to the Recipient, require the Recipient to repay that part of the Sponsorship Amount, and the Recipient must repay to the Sponsor the amount set out in the notice within fourteen (14) Business Days of receipt of the notice.

3 RECIPIENT ELIGIBILITY CRITERIA AND EVENT REQUIREMENTS

- 3.1 In order to be eligible for the Sponsorship Amount, the Recipient and the Event must at all relevant times, meet the following criteria:
- (a) The Recipient must be an organisation (not an individual) with a current Australian Business Number (ABN) or Australian Company Number (ACN);
 - (b) The Recipient must be the entity organising and running the Event;
 - (c) The Recipient must have current public liability insurance for a minimum of \$20 million;
 - (d) The Event must be held in Queensland;
 - (e) Subject to clause 5.1 and 5.2, the date of the Event must be within 12 months from the date the application is submitted; and
 - (f) The Event must be wholly or partially for OTT horses and/or their owners/riders.
- 3.2 The sponsorship tier status awarded to the Recipient in Item 4 of the Details Schedule 1, will not be upgraded after the commencement of the Agreement, notwithstanding the number of OTT Horses participating in the Event may otherwise meet the criteria stated in clause 21 for a higher tier Sponsorship.
- 3.3 The sponsorship tier status awarded to the Recipient in Item 4 of the Details Schedule 1, will not be downgraded if, for Force Majeure or any other circumstances beyond the reasonable control of the Recipient, the number of OTT Horses participating in the Event is less than criteria stated in clause 21 for that tier of Sponsorship.
- 3.4 Other than the provision of the Sponsorship Amount, the Sponsor has no involvement in or responsibility for the planning, organisation, booking, procurement, operation or management of the Event.

4 QOTT EVENT SPONSORSHIP - POST EVENT REPORT

- 4.1 As part of the Sponsor Benefits, the Recipient must complete and submit to the Sponsor, the '*QOTT Event Sponsorship - Post Event Report*' via the online form in SmartyGrants (in accordance with the format set out in *Appendix 1* in this Agreement) within five (5) Business Days from the End Date of the Event.
- 4.2 The Recipient must ensure that its entry or nomination forms for the Event capture sufficient information to enable the Recipient to complete the '*QOTT Event Sponsorship - Post Event Report*'.
- 4.3 The Recipient grants to the Sponsor (and further the Recipient will procure the consent of other participants in the Event via the terms of entry to the Event), the rights to use the information and content in the '*QOTT Event Sponsorship - Post Event Report*', including photos, across the Sponsor's various media channels, which may include, but is not limited to, the Sponsor's website, promotional material and social media channels.
- 4.4 All photos provided to the Sponsor must be high resolution in quality.

- 4.5 If the Recipient fails to submit and/or complete the '*QOTT Event Sponsorship - Post Event Report*', to the reasonable satisfaction of the Sponsor, then the Recipient:
- (a) shall be in material breach of this Agreement and the Sponsorship Amount provided by the Sponsor must be repaid to the Sponsor in full, within fourteen (14) Business Days of receipt of a repayment notice from the Sponsor; and
 - (b) may, at the Sponsor's sole discretion, be ineligible for any future sponsorship or funding from the Sponsor.

5 CANCELLATION OR DELAY OF THE EVENT

- 5.1 Should the Event listed at ITEM 3 be rescheduled or cancelled, the Sponsor is to be notified in writing to offthetrack@racingqueensland.com.au outlining the reason for postponement or cancellation within twenty-four (24) hours of the decision being made.
- 5.2 If the Event is rescheduled and the new Start Date is within ninety (90) days from the Start Date listed in ITEM 3, the Sponsorship Amount provided by the Sponsor may be retained by the Recipient, subject to the parties executing a variation to this Agreement to reflect the new Start Date, within fourteen (14) days of the date the Sponsor is notified under clause 5.1.
- 5.3 If the Event is rescheduled and the new Start Date exceeds ninety (90) days from the Start Date listed in ITEM 3, the Sponsorship Amount provided by the Sponsor must be repaid to the Sponsor in full, within fourteen (14) Business Days of receipt of a repayment notice from the Sponsor. This Agreement will be automatically terminated upon issue of the repayment notice.
- 5.4 Should the Event listed in ITEM 3 be cancelled with no intention of being rescheduled, the Sponsorship Amount provided by the Sponsor must be repaid to the Sponsor in full, within fourteen (14) Business Days of receipt of a repayment notice from the Sponsor. This Agreement will be automatically terminated upon issue of the repayment notice.

6 PROMOTION AND MARKETING

- 6.1 The Recipient agrees not to release any advertising, marketing, or promotional materials in any medium that:
- (a) makes any reference to the Sponsor;
 - (b) suggests any sponsorship of the Event by the Sponsor; or
 - (c) displays any logo or trademark belonging to the Sponsor
- unless those materials have been approved by the Sponsor in writing (the Approved Material)
- 6.2 The Recipient must ensure that all Approved Material:
- (a) makes clear and unequivocal reference to the nature of the Sponsor's relationship with the Recipient and the Event;
 - (b) complies with all applicable laws, codes of conduct and industry standards; and
 - (c) complies with any quality standards reasonably required by the Sponsor from time to time.
- 6.3 The Recipient must:
- (a) only use the Approved Material in connection with the advertising, marketing or promotion of the Event;

- (b) not use the Approved Material or promote the Sponsorship or Sponsor in such a manner that may be reasonably considered confusing to the public in respect of the products, services or activities for which the Recipient has been granted the right to use the Approved Materials or promote the Sponsorship;
 - (c) not use the Approved Material in a manner which may be prejudicial to the Sponsor; and
 - (d) not permit any trade name, logo or other mark denoting or identifying any third party or third party's product or service to be affixed to or form part of any materials displaying any of the Approved Material or promoting this sponsorship arrangement, without the Sponsor's prior written consent.
- 6.4 The Recipient must provide the Sponsor with at least five (5) Business Days to review and approve, reject, or require any amendment to the proposed Approved Material, prior to the proposed publication or use of the Approved Material.
- 6.5 The Recipient is not authorised to speak or make representations on behalf of the Sponsor.
- 6.6 The Recipient approves of the Event being included in the QOTT Event Sponsorship Program Calendar. The Recipient consents to the Event and the Sponsorship being promoted via publication of the QOTT Event Sponsorship Program Calendar on the Sponsor's website and social media platforms.

7 TRADEMARK USAGE

- 7.1 The Sponsor may use the Recipient's logos and trademarks, including those listed in ITEM 6, during the Term of this Agreement for the purpose of promoting and marketing the Sponsor's involvement as the sponsor at its sole discretion.
- 7.2 The Recipient must not use, nor permit any third party to use, any logos or trademarks belonging to the Sponsor unless such use has been authorised by the Sponsor in accordance with clause 6 in this Agreement or otherwise approved by the Sponsor in writing.
- 7.3 Both parties acknowledge and agree that no party has any right, title, or interest in the logos or trademarks of the other party, except the rights to use the other party's logos and trademarks as provided in this Agreement and nothing in this Agreement, will be construed as an assignment or grant to one party of any intellectual property, right, title, or interest in the logos or trademarks of the other party.

8 INSURANCES

- 8.1 It is the responsibility of the Recipient to effect and maintain at their own expense appropriate business, property and personal insurance cover.
- 8.2 The Recipient must, at a minimum, hold a public liability insurance policy for an amount of not less than \$20 million dollars.
- 8.3 The Recipient shall upon request by the Sponsor, provide a certificate of currency for the insurance policies referred to in clause 8.1 and 8.2, evidencing that the period of the insurance covers the date of the Event (or any rescheduled date).

9 WARRANTIES

- 9.1 The Recipient represents and warrants that:
- (a) it has the power to enter and comply with its obligations under this Agreement;
 - (b) it owns or is licensed to use the logos, marks, and devices that it permits the Sponsor to use under this Agreement;
 - (c) the use or reproduction by the Sponsor of the Event marks and devices in accordance with the terms of this Agreement will not infringe the rights (including the intellectual property rights) of any third person;
 - (d) it will not carry out its activities in any way which may be prejudicial to the Sponsor; and
 - (e) it will comply with all applicable laws, codes of conduct, and industry standards when exercising its rights or complying with its obligations under this Agreement.

10 INDEMNITY

- 10.1 The Recipient indemnifies the Sponsor, its officers, employees, agents, and contractors (**Indemnified Parties**) against any claims, liabilities, losses, and costs (including reasonable legal costs) (**Loss**) from:
- (a) any negligent or unlawful act or omission of the Recipient, its officers, employees, contractors, or agents;
 - (b) any breach of this Agreement by the Recipient (including warranties);
 - (c) any infringement by the Recipient of any rights (including intellectual property rights and moral rights) of any person;
 - (d) any defects in any goods or services provided by the Recipient or in connection with any activities carried out by the Recipient;
 - (e) any injury to or death of a natural person, or any loss of or damage to the real or personal property of the Sponsor or a third party, caused or contributed to by the Recipient, its employees, contractors, or agents;
- except to the extent that the Loss is caused or contributed to by a breach of this Agreement by the Sponsor or the negligent act or omission of any Indemnified Party.
- 10.2 These indemnity obligations survive the termination or expiry of this Agreement.

11 LIMITATION OF LIABILITY

- 11.1 To the maximum extent permitted by law, the aggregate liability of the Sponsor arising under or in connection with this Agreement (whether in contract, tort (including negligence), statute, equity or otherwise) is limited to the value of the Sponsor Contribution.
- 11.2 Neither party is liable to the other for any indirect or consequential loss, loss of profit, loss of revenue, loss of contract value, loss of anticipated profit, or damages for lost opportunity or loss of data.

12 TERMINATION

- 12.1 The Sponsor may, by notice in writing, terminate this Agreement if, in the Sponsor's reasonable opinion, the Recipient:
- (a) has breached any term of this Agreement and fails to remedy the breach within five (5) Business Days of receiving written notice from the Sponsor requesting the Recipient to do so;

- (b) has breached this Agreement and the breach is not capable of remedy;
- (c) is unwilling or unable to deliver the agreed Sponsor Benefits listed in ITEM 1 for any reason;
- (d) engages in conduct which, in the reasonable opinion of the Sponsor, reflects unfavourably on the good name, goodwill, reputation or image of the Sponsor;
- (e) has breached and/or remains in breach of a material term of another QOTT Event Sponsorship Agreement entered into by the parties;
- (f) has not conducted the Event, or part thereof, in accordance with the eligibility criteria set out in clause 3; and/or
- (g) becomes bankrupt, insolvent, enters into liquidation (other than voluntary liquidation for the purpose of restructure, amalgamation or similar reorganisation) or enters into any other insolvency type event or arrangement.

13 CONSEQUENCES OF TERMINATION OR EXPIRY

- 13.1 Upon the termination or expiry of this Agreement:
- (a) Subject to clause 13.3, all rights under this Agreement cease, other than rights accrued up to and including the date of termination or expiry;
 - (b) the Sponsor will have no obligation to pay to the Recipient any part of the Sponsorship Amount not already paid;
 - (c) each party must immediately cease using the other party's trademarks, logos or other materials (as applicable); and
 - (d) if the Agreement is terminated by the Sponsor for breach by the Recipient, the Recipient may be required to repay the Sponsorship Amount provided by the Sponsor under this Agreement in part or in full, within fourteen (14) Business Days of written demand.
- 13.2 If this Agreement is terminated, the Recipient may be ineligible for any future QOTT Event Sponsorship Program funding, subject to the Sponsor's reasonable discretion.
- 13.3 The following provisions shall survive the expiry or early termination of this Agreement:
- (a) Clauses 2.4, 2.5, 4.5, 5.3, 5.4 and 13.1(d) in regard to repayment of part or all of the Sponsorship Amount; and
 - (b) Clauses 7, 11, 13, 14, 16 and 18.

14 DISPUTE RESOLUTION

- 14.1 If a dispute arises between the parties under this Agreement (except in the case of action required to be taken under statute or where an urgent interim determination is sought) the parties must undertake in good faith to meet at least once to attempt to resolve the dispute through negotiations within five (5) Business Days of one party receiving a notice of dispute from the other party.

15 CONFLICT OF INTEREST

- 15.1 The Recipient warrants that at the date of this Agreement, no conflict of interest exists or is likely to arise in the execution of the Event, and that if, during the Term of Agreement, a conflict of interest arises, then the Recipient is to notify the Sponsor immediately in writing of that conflict or risk.

16 PRIVACY AND COLLECTION OF PERSONAL INFORMATION

- 16.1 The Sponsor will collect personal information including the Recipient's name, contact details, and other personal information for the purpose of the operation and administration of the QOTT Event Sponsorship Program.
- 16.2 The Recipient must obtain the consent of all competitors and any other applicable participants of the Event (via the terms of entry to the Event), to have their personal information collected and shared with the Sponsor.
- 16.3 The Recipient must obtain the consent of all competitors and any other applicable participants of the Event, to have their image (photograph) provided to the Sponsor to be used at any time by the Sponsor for media, marketing and promotional purposes.
- 16.4 The Sponsor may use the Recipient's personal information in accordance with the Sponsor's [Privacy Policy](https://www.racingqueensland.com.au/privacy-policy) (<https://www.racingqueensland.com.au/privacy-policy>). The Recipient must read and agree to the Sponsor's Privacy Policy.

17 INVOICING AND PAYMENT

17.1 INVOICE FOR THE SPONSORSHIP AMOUNT

The Recipient shall within seven (7) Business Days of this Agreement, raise a Tax Invoice for the Sponsorship Amount, being the consideration to be paid by the Sponsor for the Sponsorship Benefits.

17.2 CONTENTS OF INVOICE

The Tax Invoice must:

- (a) be addressed and issued to the Sponsor; and
- (b) comply with the requirements for a Tax Invoice (as that term is defined in the GST Act).

17.3 ASSESSMENT OF INVOICES

- (a) If the Sponsor is satisfied an Invoice is compliant with this Agreement, the Sponsor will pay the Recipient the Sponsorship Amount in the timeframe referred to in clause 17.4(b).
- (b) If the Sponsor disputes any part of an Invoice, the Sponsor may withhold payment of the disputed portion of the Invoice until the dispute is resolved.
- (c) The Sponsor may set-off any amount owed to the Recipient by the Sponsor from any amount owed by the Recipient to the Sponsor, under this Agreement or any other agreement.

17.4 PAYMENTS

- (a) All payments to be made by the Sponsor to the Recipient will be made by electronic funds transfer to the bank account nominated by the Recipient.
- (b) The Sponsor will pay the Recipient any amounts owing under this agreement within fourteen (14) Business Days of receiving an invoice from the Recipient.

17.5 GST

Unless otherwise expressly stated, all prices or other sums payable or consideration to be provided under the agreement are exclusive of GST.

17.6 DEFINITIONS

'Tax Invoice' and 'GST' shall have the same meanings in this Agreement as defined in the *A NEW TAX SYSTEM (GOODS AND SERVICES TAX) ACT 1999 (CTH)*.

18 CONFIDENTIALITY

18.1 In this Agreement, '**Confidential Information**' of a party means the terms and conditions of this Agreement and all other documents, information, know-how and data (whether verbal or in writing) in relation to the party or its businesses, which is marked "confidential" or would reasonably be regarded as confidential. It does not include information which:

- (a) comes into the public domain other than as a result of a breach of this Agreement; or
- (b) a party can prove was already known to it at the time of disclosure by the other party or its representative.

18.2 Each party acknowledges that it may obtain the other party's confidential information and agrees that:

- (a) It must use the Confidential Information strictly for the purpose for which it has been provided; and
- (b) It must not disclose any of the other party's Confidential Information without that party's prior written consent, unless disclosure is required by law, a relevant government agency or authority, the listing rules of an applicable stock exchange, or as permitted under this Agreement.

18.3 A party may disclose the other party's Confidential Information to its officers, employees, agents, contractors, professional advisers and insurers on a confidential basis and only to the extent necessary to comply with its obligations or exercise its rights under this Agreement.

19 FORCE MAJUERE

19.1 Neither party is liable for any delay in performing or failure to perform its obligations under this Agreement, if the delay or failure is due to a force majeure event (which is an event beyond the reasonable control of a party).

19.2 The performance of a party's obligations is suspended for the period of the delay due to the force majeure event, if that party gives the other party written notice of the reasons for the delay or failure to perform and its likely duration.

19.3 If:

- (a) It is reasonably likely that the delay or non-performance of all or part of a party's obligations under this Agreement will continue for more than ten (10) days prior to the commencement of the Term, or more than four (4) weeks during the Term; and
- (b) the parties are unable to agree on a course of action, either party may terminate this Agreement by giving the other party written notice.

19.4 This clause 19 does not apply to and does not affect the relevant party's obligations to pay or repay the Sponsorship Amount.

20 GENERAL PROVISIONS

20.1 NO VARIATION

This is a binding Agreement that cannot be varied except in writing and as agreed between the parties.

20.2 NO AGENCY

This Agreement does not make the Recipient a partner, agent or employee of the Sponsor. None of the parties shall misrepresent the nature of the relationship.

20.3 ENTIRE AGREEMENT

This Agreement may consist of several counterparts (including Appendix 1), which together constitute one document.

20.4 GOVERNING LAW

This Agreement is governed by and is to be construed in accordance with the laws applicable in Queensland.

20.5 SEVERANCE

If any of these terms and conditions (or part thereof) are determined by any competent authority to be invalid, unlawful or unenforceable to any extent, such term, condition or provision (or part thereof) will to that extent be severed from the remaining terms and conditions which will continue to be valid to the fullest extent permitted by law.

21 DEFINITIONS

21.1 Capitalised words or phrases used in this Agreement that are not otherwise defined within this Agreement, shall have the following meanings:

'Off-The-Track Horse' or 'OTT Horse' means a Thoroughbred or Standardbred horse that is, or has been, or is eligible to be, registered for thoroughbred or harness racing in Australia.

'Business Day' means 9:00am to 5:00pm (AEST) on a day other than a Saturday, Sunday or public holiday in Brisbane.

'Gold Tier Sponsorship' is the status of sponsorship that, subject to evaluation of an application, may be awarded by the Sponsor for an event that is wholly or partially for OTT horses where a minimum of 30 or more individual OTT horses are anticipated to participate in the event.

'Silver Tier Sponsorship' is the status of sponsorship that, subject to evaluation of an application, may be awarded by the Sponsor for an event that is wholly or partially for OTT horses where a minimum of 20 individual OTT horses are anticipated to participate in the event.

'Bronze Tier Sponsorship' is the status of sponsorship that, subject to evaluation of an application, may be awarded by the Sponsor for an event that is wholly or partially for OTT horses where a minimum of 10 individual OTT horses are anticipated to participate in the event.

‘Education Workshop Sponsorship’ is a status of sponsorship that, subject to evaluation of an application, may be awarded by the Sponsor for a non-ridden education workshop that promotes best practice in equine welfare, aftercare and/or horsemanship where a minimum of 10 owners and/or riders of OTT horses are anticipated to participate in the education workshop.

21.2 Other Capitalised terms shall have the meanings assigned to them in the Details Schedule 1.

APPENDIX 1 - QOTT Event Sponsorship - Post Event Report**QOTT Event Sponsorship - Post-Event Report - Education Workshop**
Form Preview**Instructions****Instructions**

This form captures the information necessary for QOTT to evaluate whether the sponsorship funding provided by QOTT was used by the Recipient in accordance with the terms and conditions of the QOTT Event Sponsorship Agreement.

This form also requires the Recipient to provide evidence that the Recipient delivered the agreed Sponsor Benefits listed in ITEM 5 of DETAILS SCHEDULE 1 of the QOTT Event Sponsorship Agreement.

For the purposes of the QOTT Event Sponsorship Program:

'Off-The-Track horse' or 'OTT horse' means a:

(a) Thoroughbred or Standardbred that is, or has been, or is eligible to be, registered for thoroughbred or harness racing in Australia.

PLEASE NOTE: Education workshops are an 'Event' for the purposes of this QOTT Event Sponsorship - Post Event Report.

COMPLETING THIS FORM

The Recipient must complete and submit this form in SmartyGrants within five (5) Business Days from the End Date of the Education Workshop.

Education Workshop Outcomes

* indicates a required field

Application Number

This field is read only.

The identification number or code for this application.

Education Workshop Details

Total number of owners/riders/carers of OTT Horses (Thoroughbreds) who participated in this education workshop. *

Total number of owners/riders/carers of OTT Horses (Standardbreds) who participated in this education workshop. *

If OTT Horses (Thoroughbreds) were included in this non-ridden education workshop, please enter the total number of individual OTT Horses (Thoroughbreds) that were present. *

If OTT Horses (Standardbreds) were included in this non-ridden education workshop, please enter the total number of individual OTT Horses (Standardbreds) that were present. *

Please enter the total number of owners/riders/carers of non-OTT Horses (i.e. owners/riders/carers of all other horse breeds) who participated in this education workshop. *

Please upload the Event Registration/Nomination sheet that lists the full names (i.e. first name and surname) of all attendees that participated in this education workshop. *

Attach a file:

A minimum of 1 file must be attached.

Identification of Owners/Riders/Carers and their OTT Horses

The Recipient must identify the owners/riders/carers of OTT Horses that participated in this education workshop.

Additionally, the Recipient must identify the OTT Horses that each participant owns/rides/cares for. If participants own/ride/care for multiple OTT Horses, please enter a new line item for each individual OTT Horse.

Owner (First Name and Surname)

OTT Horse Official Racing Name (if unknown, the horse's microchip number must be provided)

Use of Sponsorship Money

Total Sponsorship Amount Awarded

This number/amount is calculated.

What was the total amount of sponsorship money spent by the Recipient to fund costs associated with running this education workshop? *

Please Note: Evidence of this spend (i.e. tax invoices) are required to be uploaded by the Recipient below.

If the amount entered above differs from the quotations submitted with your application, please include information below to explain the cost difference. *

(If not applicable, please enter N/A)

Upload all tax invoices from the professionals and/or qualified subject matter experts that presented at this education workshop. All invoices must be addressed to the Recipient organisation and clearly identify the education workshop. *

Attach a file:

A minimum of 1 file must be attached.

Upload all tax invoices associated with the Recipient's direct operational costs (e.g. venue hire etc) for running this education workshop. All invoices must be addressed to the Recipient organisation and clearly identify the education workshop. *

Attach a file:

A minimum of 1 file must be attached.

Sponsor Benefits

Please refer to ITEM 5 of DETAILS SCHEDULE 1 of the QOTT Event Sponsorship Agreement to view the agreed Sponsor Benefits.

Please upload evidence to show the education workshop was named as sponsored by QOTT. *

Attach a file:

A minimum of 1 file must be attached.

Where an official program was produced for this education workshop, please upload evidence to show that a full page advertisement for the QOTT Program was included in the official program. If no official program was produced for this education workshop, please upload a copy of the promotional flyer that was used to promote/advertise this education workshop. *

Attach a file:

A minimum of 1 file must be attached.

If PA announcements were made at the education workshop, was QOTT acknowledged as sponsor? *

- ☐ Yes
☐ No
☐ PA announcements were not made at the education workshop.

Please upload evidence to show that the QOTT logo and a link to the QOTT webpage were included in all media and marketing collateral for the education workshop. *

Attach a file:

A minimum of 1 file must be attached.

Please upload evidence to show that QOTT was acknowledged as sponsor of the education workshop in a minimum of two (2) dedicated Facebook posts. *

Attach a file:

A minimum of 2 files must be attached.

What worked well, what didn't work well, and what did the Recipient learn as a result of organising and running this education workshop? *

Think about what you learned, how adequate was your promotion and planning for the education workshop, and were the results as expected?

Official Education Workshop Photographs

The Recipient must provide a minimum of five (5) high resolution photographs of this education workshop.

Upload Photograph

Photo Credit (Name of Photographer to be acknowledged)

	If not applicable, please enter N/A.

Recipient Declaration and Feedback

* indicates a required field

Recipient Declaration

As the Authorised Representative acting on behalf of the Recipient organisation, I understand and agree that QOTT or Racing Queensland may use and disclose the personal information provided by me for the purpose of processing this QOTT Event Sponsorship - Post-Event Report and to facilitate the operation and administration of the QOTT Event Sponsorship Program. The personal information collected in this form may also be used or disclosed by QOTT or Racing Queensland in accordance with its Privacy Policy: <https://www.racingqueensland.com.au/privacy-policy> *

☐ Yes, I confirm.

As the Authorised Representative acting on behalf of the Recipient organisation, I agree that I will contact QOTT immediately if any information provided in this QOTT Event Sponsorship - Post Event Report changes or is incorrect. *

☐ Yes, I confirm.

As the Authorised Representative acting on behalf of the Recipient organisation, I certify that all details supplied in this QOTT Event Sponsorship - Post-Event Report (including any supporting documents provided) are true and correct to the best of my knowledge, and that the QOTT Event Sponsorship - Post Event Report has been submitted with the full knowledge and consent of the Recipient organisation. *

☐ Yes, I confirm.

Name of Authorised Representative *

Title	First Name	Last Name

Position Held *

Contact Phone Number *

Contact Email *

Date Declaration Completed *

Recipient Feedback

You are nearing the end of the QOTT Event Sponsorship - Post-Event Report. Before you review your report and click the **SUBMIT** button, please take a few moments to provide some feedback.

Please indicate how you found the online QOTT Event Sponsorship - Post-Event process: *

☐ Very easy ☐ Easy ☐ Neutral ☐ Difficult ☐ Very difficult

How many minutes in total did it take you to complete the QOTT Event Sponsorship - Post-Event Report? *

Estimate in minutes i.e. 1 hour = 60

Please provide QOTT with any feedback you may wish to share about the QOTT Event Sponsorship Program.

EXECUTED as an Agreement

By signing below, the person nominated as Authorised Representative of the Recipient warrants and represents that they have authority to bind the Recipient and to execute this Agreement for and on behalf of the Recipient.

Executed by the Recipient

.....
Signature of Authorised Representative

.....
Name of Authorised Representative

.....
Position Title

.....
Date

Executed by Racing Queensland Board (trading as Racing Queensland)

.....
Signature of Authorised Delegate

.....
Name of Authorised Delegate

.....
Position Title

.....
Date